

WESTERN DUBUQUE COUNTY COMMUNITY SCHOOL DISTRICT

Board of Education Minutes

Regular Meeting

August 13, 2012 – 6:30 p.m.

Call to Order:

Board President Bob McCabe called the meeting to order at 6:35 p.m. in the Board Room – District Administration Office, Farley, Iowa, with a moment of silence and reading of the District Vision Statement and Goals.

Roll Call:

Present were President Bob McCabe, Vice-President Jeanne Coppola, Mark Knuth, Gary McAndrew, Chad Vaske and Superintendent Jeff Corkery.

Approval of Agenda:

The following changes to the Agenda were announced:

Consent Agenda:

Employment:

- Trisha Knepper – Kindergarten Teacher – Cascade Elementary - \$33,620.40
- Millisa Roller – Second Grade Teacher – Cascade Elementary - \$37,356.00
- Caroline Noonan Koppes – Pre School – Bernard Elementary - \$25,900.16

Motion by Coppola, second by Vaske to approve the Agenda with the noted changes. Motion passed 5-0.

Welcome to Visitors, Press, Staff, etc.:

Open Forum: There were no comments from visitors.

Approval of Minutes and Bills:

- a. July 9, 2012 Meeting. Motion by McAndrew, second by Coppola to approve the Minutes. Motion passed 5-0.
- b. Bills and Claims for the month of July: Motion by Vaske, second by Knuth to approve the bills. Motion passed 5-0.

Reports:

Principal Reports:

- Topics discussed were: Continuous Improvement activities; Building Leadership Teams; 14 of 55 teachers at DMIS are new teachers; attendance at summer school academies; building goals in place; new camera security system at Cascade HS; technology upgrades at WDHS; Literacy training and grants; new School Resource Officer in the schools.

Superintendent Report:

- Beginning of the year activities; 38 new teachers; enrollment projections indicate 50 plus student enrollment increase; announcement of Architect selection for building projects is imminent; community advisory committees for construction projects to begin work in September; new school bus safety legislation.

Consent Agenda: Motion by McAndrew, second by Coppola to approve the Consent Agenda with the noted changes. Motion passed 5-0.

- a. Financial Reports of District

b. Personnel

1. Resignations

a) Donna Cozzie – Special Education Teacher - DMIS

2. Employment

a) Nicole Bauer – Special Education Teacher – DMIS \$32,375.20

b) Beth Berning – 7th Grade Volleyball Coach – DMIS \$1,663.80

c) Lindsey Digmann – 8th Grade Volleyball Coach – DMIS \$1,663.80

d) Jen Galle – 8th Grade Volleyball Coach – DMIS \$1,663.80

e) Amy Goebel – 6th Grade Teacher – CES \$32,375.20

f) Stephanie Heinrichs – Newspaper Advisor – DMIS \$1,386.50

g) Molly Knuth – Newspaper Advisor – CHS \$1,663.80

h) Timothy Marx – Family Consumer Science Teacher – CHS
\$42,336.80

i) Rebecca McDermott – Cheerleading Advisor – CHS \$2,218.40

j) Dave McLaughlin – Industrial Arts Teacher – WDHS \$37,667.30

k) Lora Messer - .8 FTE Preschool Teacher – FES \$29,262.20

l) Stephania Rickels – 7-12 Spec. Ed. Teacher – CHS \$34,865.60

m) Mike Sconsa – Varsity Football Asst. Coach – CHS \$3,327.60

n) Heather Scott – Freshman Volleyball Coach – CHS \$2,218.40

o) Trisha Knepper – Kindergarten Teacher – Cascade Elementary -
\$33,620.40

p) Millisa Roller – Second Grade Teacher – Cascade Elementary -
\$37,356.00

q) Caroline Noonan Koppes – Pre School – Bernard Elementary -
\$25,900.16

c. Out of State Travel: None

d. Policy Revisions 1st and 2nd Readings

1. 2nd Reading 503.41 Student Activity Academic Eligibility

e. Equipment/Fund Raising Project Requests:

<u>ITEM</u>	<u>TOTAL COST</u>	<u>Funding</u>	<u>VENDOR</u>
3 Passenger Vans	\$71,604	PPEL	Victory Ford

Old Business: None

New Business:

- a. Approve Bank Depositories: Motion by Coppola, second by Knuth to approve the following Bank Depositories for the 2012-13 fiscal year. Motion passed 5-0.

American Trust & Savings Bank	\$5,000,000.00
Citizens State Bank	\$5,000,000.00
Community Savings Bank	\$5,000,000.00
Dubuque Bank & Trust	\$30,000,000.00
Fidelity Bank & Trust	\$10,000,000.00
Iowa Joint Investment Trust	\$10,000,000.00
Ohnward Bank & Trust	\$5,000,000.00

- b. Cash Flow Resolution – Dubuque Bank & Trust. Motion by Knuth, second by Vaske to approve the following cash borrowing Resolution with Dubuque Bank & Trust. Motion passed 5-0.

RESOLUTION

Be it resolved that District Treasurer Mark Frasher be authorized to execute a Line of Credit Agreement with Dubuque Bank & Trust in the amount of \$2,500,000 for cash flow purposes. Be it also resolved that Mark Frasher - Treasurer and David Wegmann - Business Manager be authorized to request drawdown borrowings as needed.

- c. Resolution approving the adopting of the Dubuque County Multi-Jurisdictional Hazard Mitigation: Motion by Coppola, second by McAndrew to approve the following Dubuque County Multi-Jurisdictional Hazard Mitigation Resolution. Motion passed 5-0.

RESOLUTION

RESOLUTION APPROVING THE ADOPTING OF THE DUBUQUE COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN, AND REQUEST APPROVAL OF PLAN AT THE FEDERAL LEVEL.

WHEREAS, the Federal Disaster Mitigation Act of 2000 was signed in to law October 30, 2000, placing new emphasis on state and local mitigation planning for natural hazards and requiring communities to adopt a hazard mitigation action plan to be eligible for pre-disaster and post-disaster federal funding for mitigation purposes; and

WHEREAS, a Multi-jurisdictional Hazard Mitigation Plan was prepared by Dubuque County with assistance from East Central Intergovernmental Association (ECIA) of Dubuque, Iowa, which includes the Western Dubuque School District.

WHEREAS, the purpose of the mitigation plan was to lessen the affects of disasters by increasing the disaster resistance of the County and participating jurisdictions located within the planning boundary by identifying the hazards that affect the County and prioritize mitigation strategies to reduce potential loss of life and property damage from those hazards, and

WHEREAS, FEMA regulations require documentation that the plan has been formally adopted by the governing body of the Western Dubuque School District in the form of a resolution and further requesting approval of the plan at the Federal Level; and

NOW, THEREFORE, the governing body of the Western Dubuque School District does herewith adopt the Dubuque County Multi-jurisdictional Hazard Mitigation Plan in its entirety and request approval of the plan at the Federal Level.

PASSED AND APPROVED this 13th day of August, 2012.

- d. \$16,500,000 General Obligation School Bonds, Series 2012
 - 1. Resolution Directing the Advertisement for Sale and Approving Electronic Bidding Procedures.

The matter of the issuance of General Obligation School Bonds was discussed. It was the consensus that the District should offer for public sale the bonds described in the following resolution.

Director Mark Knuth introduced the following Resolution and moved its adoption. Director Jeanne Coppola seconded the motion to adopt. The roll was called and the vote was:

AYES: Robert McCabe, Jeanne Coppola, Mark Knuth, Gary McAndrew & Chad Vaske

NAYS: None

The President declared the Resolution adopted as follows:

RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE OF \$16,500,000 GENERAL OBLIGATION SCHOOL BONDS, SERIES 2012, AND APPROVING ELECTRONIC BIDDING PROCEDURES

WHEREAS, at a special election of the qualified electors of the Western Dubuque County Community School District in the Counties of Dubuque, Clayton, Delaware, Jackson and Jones, State of Iowa, held on April 3, 2012, the voters authorized the issuance of \$16,500,000 of General Obligation School Bonds for the District for the purpose of providing funds to be used for technology upgrades District-Wide and to build additions to, remodel, improve, repair, furnish and equip the following buildings and sites: Cascade Jr./Sr. High School, Cascade Elementary, Drexler Middle /Intermediate School, Peosta Elementary and Western Dubuque High School; and

WHEREAS, this Board finds it advisable and necessary that bonds authorized at the election be offered for sale for the purpose authorized at the election; and

WHEREAS, the Board deems it in the best interests of the School District and the residents thereof to receive bids to purchase such General Obligation School Bonds by means of both sealed and electronic internet communication; and

WHEREAS, the Board has received information from its Financial Advisor, recommending the procedure for electronic bidding so as to provide for the integrity of the competitive bidding process and to facilitate the delivery of bids by interested parties:

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE WESTERN DUBUQUE COUNTY COMMUNITY SCHOOL DISTRICT IN THE COUNTIES OF DUBUQUE, CLAYTON, DELAWARE, JACKSON AND JONES, STATE OF IOWA:

Section 1. That the SpeerAuction® Competitive Bidding System described in the Notice of Sale and the Electronic Bidding Procedures attached hereto are found and determined to provide reasonable security and to maintain the integrity of the competitive bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering at public sale of \$16,500,000 General Obligation School Bonds, Series 2012.

Section 2. That all electronic bidding shall be submitted in substantial conformity with Iowa Code Section 75.14 and Chapter 554D.

Section 3. That General Obligation School Bonds, Series 2012, in the aggregate amount of \$16,500,000, to be issued as referred to in the preamble of this Resolution, to be dated the date of delivery, will be offered for sale pursuant to published advertisement.

Section 4. That the Secretary of the Board of this School District publish notice of the sale of bonds at least once, the last one of which is not less than four days nor more than twenty days before the date of the sale. Publication will be in the Dyersville Commercial and Cascade Pioneer-Advertiser, a legal newspaper published wholly in the English language, published within the County in which the bonds are to be offered for sale or an adjacent County. Notice is given pursuant to Iowa Code chapter 75 that bids will be received and acted upon by this Board at a meeting to be held at 2:00 o'clock P.M. on September 20, 2012; the notice must be in substantially the following form:

NOTICE OF BOND SALE

Time and Place of Sale: Sealed bids or electronic bids for the sale of General Obligation School Bonds, Series 2012, of the Western Dubuque County Community School District, in the Counties of Dubuque, Clayton, Delaware, Jackson and Jones, State of Iowa (the "Issuer"), will be received at the office of the Secretary of the Board of Directors of the District until 11:00 o'clock A.M. on September 20, 2012. The bids will be publicly opened at that time and evaluated by the Superintendent, Board Secretary and Financial Advisor and referred for action at the meeting of the Board of Directors.

Sale and Award: The sale and award of the bonds will be held at the Board meeting scheduled on the same date.

The Bonds. The bonds to be offered are the following:

GENERAL OBLIGATION SCHOOL BONDS, SERIES 2012, in the principal amount of \$16,500,000 to be dated the date of delivery (the "Bonds").

*The Issuer may increase or decrease each maturity up to \$5,000 per maturity, but the total amount to be issued will not exceed \$16,500,000.

Manner of Bidding: Open bids will not be received. No bid will be received after the time specified above for receiving bids. Bids will be received by any of the following methods:

- Sealed Bidding: Sealed bids or electronic proposals may be submitted and will be received at the office of the Secretary of the Board of Directors, Western Dubuque County Community School District, Farley, Iowa.
- Electronic Bidding: Electronic bids via PARITY® will be received at the office of the Secretary of the Board of Directors, Western Dubuque County Community School District, Farley, Iowa. The bids must be submitted through PARITY®.
- Electronic Facsimile Bidding: Electronic facsimile bids will be received at the office of the Secretary of the Board of Directors, Western Dubuque County Community School District, Farley, Iowa, (563) 744-3093. Electronic facsimile bids will be sealed and treated as sealed bids.

Official Statement: The Issuer will issue an Official Statement of information pertaining to the Bonds to be offered, including a statement of the Terms of Offering and an Official Bid Form, which is incorporated by reference as a part of this notice. The Official Statement may be obtained by request addressed to the Secretary of the Board of Directors, Western Dubuque County Community School District, 310 4th Street SW, Farley, Iowa 52046, (563) 744-3885; or Speer Financial, Inc., 531 Commercial Street, Suite 608, Waterloo, Iowa 50701, (319) 291-2077 and One North LaSalle Street, Suite 4100, Chicago, Illinois 60602, (312) 346-3700.

Terms of Offering: All bids must be in conformity with and the sale must be in accord with the Terms of Offering as set forth in the Official Statement.

Legal Opinion: Bonds will be sold subject to the opinion of Ahlers & Cooney, P.C., Attorneys of Des Moines, Iowa, as to the legality and their opinion will be furnished together with the printed bonds without cost to the purchaser and all bids will be so conditioned. Except to the extent necessary to issue their opinion as to the legality of the Bonds, the attorneys will not examine or review or express any opinion with respect to the accuracy or completeness of documents, materials or statements made or furnished in connection with the sale, issuance or marketing of the Bonds.

Rights Reserved: The right is reserved to reject any or all bids, and to waive any irregularities as deemed to be in the best interests of the public.

By order of the Board of Directors of the Western Dubuque County Community School District in the Counties of Dubuque, Clayton, Delaware, Jackson and Jones, State of Iowa.

Adjournment: Motion by Coppola, second by McAndrew to adjourn. Motion passed 5-0. The meeting adjourned at 7:56 p.m. on August 13, 2012.

David A. Wegmann
Board Secretary

Robert McCabe
President, Board of Education